***CYNGOR TREF BRYNMAWR TOWN COUNCIL***

***MONTHLY MEETING OF THE COUNCIL***

***24 SEPTEMBER 2025***

***A G E N D A***

Dear Member,

I wish to inform you that the Monthly Meeting of the Councilwill be held on

Wednesday, **24 September 2025 at 6.00 pm** at the Brynmawr Institute.

If any member of the public wishes to attend the meeting remotely, please contact the Town Clerk ([clerk@brynmawrtc.co.uk](mailto:clerk@brynmawrtc.co.uk)) by 12 noon on 23 September 2025 for details of how to access the meeting.

A link will be sent out prior to the meeting.

Yours truly,

Nicola Williams.

Town Clerk/RFO.

***A G E N D A***

***1. To receive Apologies.***

***2. Declaration of interest and Dispensations.***

To consider any declarations of interest and dispensations at appropriate points on the agenda.

***3.*** To confirm the Minutes of the Monthly Meeting taken on Wednesday, 23 July 2025 as a true record of the proceedings.

***4.*** ***Matters Arising from the Minutes.***

***5. Orders & Requisitions*.**

1. Melrose IT Solutions – Calls & Service Charges - £69.00.
2. Digital Systems – Photocopier – copies used.

(Awaiting invoice).

1. Melrose IT Solutions – Anti Virus, Security Patch Management Software/Microsoft 365 - Quarterly.

(Awaiting invoice).

(d) The Duke of Beaufort – Annual ground rent for Allotments.

***6. Financial Correspondence.***

1. Smart Signz – quote for the removal of current artwork and lettering on Mayors Board, sand back and re-apply stain/vanish. Apply gold vinyl lettering leaving space

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1. to apply an additional 20+ names to be added in the future. Smart Signz has given an estimated figure at around £350.00 plus VAT this could change slightly due to work that has to be done.
2. Central Security and Fire Limited T/A CSF – quote for CCTV camera, DVR recorder and CCTV monitor including parts and labour.

Option 1 – 1 camera to be placed in the hallway of the building at a cost of £855.43 including VAT.

Option 2 – 2 cameras 1 to be placed in hallway and one in the Clerks Office at a cost of £947.12 including VAT.

1. Independent Remuneration Panel for Wales – Payments to Members of Community/Town Council’s **2025/2026** – Decision making to accept payment of **£156.00** or opt out of receiving payments. (Members of the Town Council opted out of this agreement last year).

***7. Correspondence.***

1. ***Co-option.***

Co-option of Vacancy Brynmawr South Ward. Following the Declaration of Vacancy, the vacancy can now be filed by Co-option in accordance with the Provision of The Local Elections (Parish and Communities) (England & Wales) Rules 2006, Rule 5(5). Members are invited to consider the application in respect of the Vacancy as stated above. Mr. Rhys Jones, 36 Orchard Street, Brynmawr, Ebbw Vale, NP23 4ET.

1. Correspondence received for discussion from Councillor Mrs. Sharon Morgan:

* The removal of the Telephone Kiosk on the Market Square and the expensive cash withdrawal machine.
* The cleaning of the Welfare Park and hedges cut.
* The report from Mr. Iain Nickleson – May 2025.

(c ) A Special Meeting has been arranged with Mr. Bill Upham, Growing Spaces to discuss the current situation and future of Terrence Gardens, Brynmawr Welfare on Wednesday, 19 November 2025 at 6.00pm in the Council Chamber, Brynmawr Institute.

(d ) Correspondence received from Councillor Mrs. Olwen Swales – Missing trees to be planted in Alma Street.

***8. Planning Correspondence.***

1. Planning application – Classic Fish & Chips, 86 Bailey Street, Brynmawr.

Proposed alterations to fenestration and external cladding, replacement shopfront, additional shop front to market square and associated works.

1. Planning application – 18 Greenland Road, Brynmawr.

Installation of EV charging point and cable gully to pavement.

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***9.*** ***Reports.***

1. Finance Meeting held on Wednesday, 10 September 2025.

(See inclusion).

1. Armistice Day Meeting held on Wednesday, 10 September 2025.

(See inclusion).

(c ) Armistice Day Meeting to be held on Tuesday, 23 September 2025.

***10***. ***Salary.***

1. NALC – 2025/2026 – National Salary Award rates of pay applicable from 1 April 2025 to 31 March 2026 to be implemented from the 01 April 2025.

(b) Clerk’s Salary, Administrative Assistants Salary, NI and Pension for the month of September 2025.

***11.*** (a) Petty Cash Account for July, August, and September 2025 = £25.99.

***12.*** **EXEMPT INFORMATION – BY VIRTUE OF PARAGRAPH 1 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**

***THE FOLLOWING ITEMS CONTAIN EXEMPT INFORMATION FOR THE REASON SPECIFIED IN THE REPORTS AND THE REMAINDER OF THE MEETING MAY NOT BE OPEN TO THE PUBLIC.***