***CYNGOR TREF BRYNMAWR TOWN COUNCIL***

***BRYNMAWR TOWN COUNCIL***

1. ***MONTHLY MEETING OF THE COUNCIL***

***20 September 2023***

1. ***A G E N D A***

Dear Member,

I wish to inform you that the Monthly Meeting of the Councilwill be held on

Wednesday, **20 September 2023 at 6.00 pm** at the Brynmawr Institute.

If any member of the public wishes to attend the meeting remotely (audio only), please contact the Town Clerk (clerk@brynmawrtc.co.uk) by 12 noon on 19 September 2023 for details of how to access the meeting.

A link will be sent out prior to the meeting.

Yours truly,

Angela C. Davies.

Town Clerk/RFO.

A G E N D A

***1. To receive Apologies.***

***2. Declaration of interest and Dispensations.***

 To consider any declarations of interest and dispensations at appropriate points on the agenda.

***3.*** To confirm the Minutes of the Monthly Meeting taken on Wednesday, 26 July 2023 as a true record of the proceedings.

***4.*** ***Matters Arising from the Minutes.***

***5. Orders & Requisitions*.**

1. Melrose IT Solutions – Microsoft 365, Office applications license and Anti – virus - £80.71.
2. The Duke of Beaufort – Rent of Allotment Gardens - £30.00

***-2-***

***6. Financial Correspondence.***

 ***(a)*** The Brynmawr Town Council's Annual Return 2022/2023 was received from the Wales Audit Office (External Auditors).

 The Wales Audit Office have completed the audit of the Annual Return for the year ended 31 March 2023 for the Brynmawr Town Council. The audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

 (Report sent via email).

(b) Council to consider purchasing two venetian blinds for Clerks Office at the Brynmawr Institute.

***7. Correspondence.***

1. Brynmawr Town Council – Model Standing Orders 2023 (Wales) & Model Financial Regulations 2023.

(Sent via email).

1. Request by Cllr. P. West to hold a general discussion on the Code of Conduct and the Good Councillor’s Guide.

(c) ***Co-options.***

Co-option of Vacancy Brynmawr North Ward.

Following the Declaration of Vacancy, the vacancy can now be filed by Co-option in accordance with the Provision of The Local Elections (Parish and Communities) (England & Wales) Rules 2006, Rule 5(5).

 Members are invited to consider the application in respect of the Vacancy as stated above.

Mrs. Cheryl Boulter, 6 Heol Derw, Brynmawr, Ebbw Vale, NP23 4TT.

1. Council to consider meeting the Deputy Commissioner.
2. Only ***Urgent*** correspondence received after preparation of Agenda.

 (By permission of the Chair).

***8. Planning Correspondence.***

1. Planning Application – Crawshay House, Greenland Road, Brynmawr.

Conversion of existing building to provide 14 apartments, provision of parking and turning head, associated landscaping, and infrastructure.

***-3-***

***9.*** ***Reports.***

1. Special Meeting with Mr. Nick Smith, M.P. and Neighbourhood Sergeant Mr. Martyn Pugh – Wednesday, 16 August 2023.

(Sent via email).

 (b) Planning & Urgent Matters Meeting - 06 September 2023.

 (Cancelled due to no correspondence received).

(c) Finance Meeting - 06 September 2023.

(Minutes sent via email, hard copy will be issued at the Full Council Meeting).

***10.*** **EXEMPT INFORMATION – BY VIRTUE OF PARAGRAPH 1 SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**

 THE FOLLOWING ITEMS CONTAIN EXEMPT INFORMATION FOR THE REASON SPECIFIED IN THE REPORTS AND THE REMAINDER OF THE MEETING MAY NOT BE OPEN TO THE PUBLIC.